



## COMMUNITY INVOLVEMENT APPLICATION FORM

### Kawartha Credit Union's Commitment to the Communities We Serve

Through our Community Involvement Program, Kawartha Credit Union is dedicated to making a real difference in the regions we serve. The causes that we support fall under the pillars of health, youth, education and the environment.

Organizations requesting Community Involvement Program assistance are required to submit an application. We ask that you keep the pillars of our program in mind when completing your application. Incomplete applications and uses of funding that do not align with the pillars of our program will not be considered.

### Organization information

**Application submission date:**

**Name of Non-Profit Organization:**

**Contact name and title:**

**Mailing address:**

**Email:**

**Telephone:**

**Is the organization currently a member of Kawartha Credit Union?** \_\_\_ YES \_\_\_ NO

**Is this organization a registered charity?** \_\_\_ YES \_\_\_ NO **Registered charitable tax number:** \_\_\_\_\_

**How long has the organization been in operation?**

**Does a Kawartha Credit Union employee/Board member work or volunteer with your organization?** \_\_\_ YES \_\_\_ NO

If yes, please give the name(s) and a brief description of their role:

### Type of request

**Is the organization requesting funds for a specific purpose?** \_\_\_ YES \_\_\_ NO

If yes, please specify:

**What type of project, event or initiative will the funds be used for?**

If funds will be used to support an event, what is the date of the event?

**What type of assistance is the organization requesting?**

- Donation                       In-kind donation                       Partnership                       Sponsorship  
 Other (please specify):

**What is the dollar amount requested from Kawartha Credit Union:**

**Communities/regions served by the project:**

**What other sources of funding will this organization/project receive?**

**What pillar of our Program does your organization fall under?**

Health

Youth

Education

Environment

**Administrative**

**Please specify the month your organization would like to receive funding:**

**Please specify who the cheque should be made payable to:**

**Supporting documents and reports**

**Please submit the following items with your application. Note that incomplete applications will not be considered for funding.**

- |   |   |
|---|---|
| <input type="checkbox"/> A detailed description of the proposed project/event, including responses to these questions: <ul style="list-style-type: none"><li>• What is the specific purpose for the funds requested?</li><li>• How will the project/event/initiative be conducted?</li><li>• What is the estimated number of people who will be served by this project?</li><li>• How will this donation benefit the community?</li><li>• How will this donation benefit Kawartha and our members?</li><li>• How do the values of the organization mirror those of Kawartha's Community Involvement Program?</li><li>• What are the expected outcomes of the project?</li></ul> | <input type="checkbox"/> A detailed outline of the organization's mandate and goals.<br><input type="checkbox"/> A detailed project/event budget.<br><input type="checkbox"/> Most recent audited financial statements.<br><input type="checkbox"/> A list of the current Board of Directors. |
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**By submitting this application, I/we guarantee that any funds donated by Kawartha Credit Union will be used for the purpose indicated in this application.**

Authorized representative of organization signature: \_\_\_\_\_

**Reminder:** All recipients are required to submit a detailed evaluation of the funded project or event within 90 days of completion. This evaluation must include the following:

- A written report outlining attendance, funds raised, overall outcomes, etc.
- How this donation contributed to the community.
- Copies of any publicity materials (advertising, posters, brochures, etc.) and media coverage.

**Please direct questions and complete applications to:**

Kelli Richard, Marketing Coordinator  
PO Box 116, 14 Hunter Street East, Peterborough ON K9J 6Y5  
E-mail: [krichard@kawarthacu.com](mailto:krichard@kawarthacu.com) | Telephone: 705-743-9966 ext. 7276

Applications are reviewed on an annual basis. The deadline for 2020 funding is September 27, 2019.  
Please allow 8-10 weeks following the application deadline for applications to be reviewed.  
All applicants will be notified via e-mail once a final decision has been made.